

Agenda – Conference Call			
Objective	PETS Planning Meeting		
Date	February 17, 2014		
Time	From: [4:00 p.m.] To: [5:30 p.m. Mountain Time]		
Dial-in-Number	559-546-1000		
Pass code	778590		
Note Taker	Peter Ewing (Meeting will be recorded)		
Convener	Dian Edwards		
Attendees			
S. No.	Agenda Items	Action Points	Leader
1	Review/Approve Minutes from January 27 th meeting		Dian
2	Vendors/Sergeants at Arms/Sunday Service		Kurt
3	Registration Update		Diana Royce Smith
4	Review Hosting Assignments for visiting PEs – 8 total		Arlene
5	Update District Leadership Briefing:		Dan
6	Review AG/101		Chuck
7	Registration packets/Bags update When and how districts can pick up materials.		Karoline
8	District Registration tables – noon start on the 28th		Arlene
9	Rotary Squares Update		Arlene
10			
11			
12			
NOTES			
	Break Even attendance is 360 paid registrations		
	ROOM RESERVATIONS; As of Feb. 13, we had 749 room nights booked and 645 needed.		